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## **FACILITY DRILL**

### **Phrasing Book 4**

Distinguishing Sets

Miscellaneous

Tick The

Apostrophied

Based on Phrasing 6 & 7 pages of

<https://www.long-live-pitmans-shorthand.org.uk>

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## PHRASING BOOK 4

### 1

#### DISTINGUISHING SETS

by all counts, by all counts, further consideration, further instruction

any other, no other, another of them, neither of them, any of them

I know that, I note that, we know they will, we note they will

I may be, I might be, he may come, he might come

it is unnecessary, it is not necessary, it is unlike, it is not like

we are unable to, we are not able to, we are now able to

### 2

has not been, has now been, we have not received, we have now received

it is no time, it is not time, it is now time, it is unlawful, it is not lawful, it is untrue, it is not true

he is incapable, he is not capable, insofar as, not so far as

you are not, you will not, not acceptable, quite acceptable

we can be, we could be, we cannot be, we could not be

### 3

I can be, I could be, I cannot be, I could not be

you can have, you could have, you can never, you could never

very well, very low, very ill, in all cases, in two cases

for the year, in the year, over the year, after the year

for the record, off the record

if there is, if there were, for their is, for there were

### 4

if it, if it was, for it, for it was, it stands to reason, it is satisfactory to know

any way, no way, underway, in a way

as is expected, as we expect/ed, it is to be remembered, it has to be remembered

today, to date, up to date, it is indeed, it is needed

at last, at least, at most, by far the least, by far the most

anything else, anything less, nothing else, nothing less, something else, something less

### 5

it seems important, it is most important, it seems to me

it seems likely, it is most likely, it seems strange, it is most strange

old man, old men, young man, young men

old woman, old women, young woman, young women

I give, I go, to give, to go, you may give, you may go

of me, of him, of whom, to me, to him, to whom

### 6

for me, for him, for whom, from me, from him from whom

of myself, of himself, to myself, to himself, for myself, for himself

mine, my own, his own, own, in any way, in no way

by any means, by no means, at any time, at no time for anyone, for no-one

there is any doubt, there is no doubt, it is in doubt, it is no doubt, it is undoubtedly

for those, for this for these, take those, take this, take these

## PHRASING BOOK 4

### 7

we saw, we say, we see, I will say, I will see, I also

you can say, you can see, with much, with which, with each, I saw, I say, I see of those, of this, of these, with those, with this, with these, in those days, in these days

with much, with which, with each, I saw, I say, I see, you will say, you will see

#### MISC

are not found, are not present, should not be, I would not be

I am also, you must also, we have also, it is also, it will also be

in all places, for all we know, one and all, he is almost, and although

### 8

he was, he does not, he can, he cannot, he goes

he came, he makes, he may be, he sometimes

for he, if he will, if he can, when he is/has, when he can, when he will be

I think that he is/has, is he able, as he may, as he would not, because he would, because he was not

you should, for you should, if you should, I think you should, few more, few words, for a few days

new year, in due course, called, so-called, was called, what is called, miscalled

### 9

I prepare, I place, I brought, I believe, I trust, I tell, I draw, I consider

I can/come, I care, I call, I give, I go, I agree, I glance

I am, I like, I write, I refer, I will, I weigh, I would

I whistle, I yield, I sing, I seem, and I bring, and I believe, and I am

I pay, I speak, I buy, I submit, I take, I do, I choose, I just

I face, I have, I think, I say, I was, I shall, I wish, I usually

### 10

I know, I understand, I arrange, I earned, I remain

I pay, I pray, I pumped, I permit, I bought, I brought, I tacked, I attract

I brought, eye bright, I browse, eyebrows, I mark, eye-mark

I wash, eye-wash, I witness, eye-witness, eyelash, eyelid

you would, you can, you give, you may, you will, you let

you like, you should, you are, you refer, you were

### 11

pay you, be you, set you, tell you, do you, have you, over you

for you, if you, thank you, though you, may you, here you, were you, from you beyond you, on you, but you, will you, while you

if you can, as far as you can, as far as you know

which you, which you can, reach you, acknowledge you, say you, see you

are you, whether you, where you, and you, should you

### 12

whether you will be, where you are not, and you may, should you have been

can you, can you have, could you, give you, take you, contact you, acute, prosecute

we wish you, I wish you, I can assure you, I am sure you, measure you

taking you, know you, beyond you, with you, when you, what you, would you, you would

will you, will you kindly, let you, will you have, let you have, let you know

you have, you have been, you have not, if you have, if you have been, which you have

## PHRASING BOOK 4

13

### TICK THE

of the, to the, and the, should the, on, on the, but, but the, i, why

with the, when the, what the, would the, you the, beyond the, how the, and I, and I am

pay the, be the, set the, do the, which the, arrange the, seek the, give the

for the, have the, think the, though the, say the, was the, show/shall the, usually the, were the

may the, meet the, improve the, in the, note the, need the, seen the, sing the

are the, support the, weight the, wet the, hoe the, lay the, heal the, will the, while the

14

pen the, pave the, been the, above the, contain the, contrive the, done the, drive the

crave the, clean the, gain the, gave the, chain the, achieve the, join the, knowledge of the

run the, serve the, win the, weave the, hunt the, halve the, pace the, (poses the), this is the

face the, saves the, thinks the, soothes the, says the, oozes the, shows the

aims the, meets the, improves the, knows the, notes the, needs the, sings the

hears the, sells the, wills the, wheels the, race the, weighs the, hoes the, he is the

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15

is the, as the, is as the, as is the, is the cause, has the cause, as is the case

should his, and is, is to, is to the, as to, as to the, who is, who is the

phone the, find the, convene the, invent the, thin the, lengthened the, then the known the, mean the, demand the, earn the, from the, cover the, loan the

petition the, condition the, station the, action the, caution the

ration the, apportion the, motion the, mention the, fashion the

16

for the present, with the present, for which person, for each person

for the moment, at the end, at the same time, at the time

over the years, of the case, in the case of the, of the country, take the matter

discuss the matter, out of the way, through the world, throughout the world

in the east, in the sea, during the course of the, during the next month

within the next, we have the most, in the same way, in much the same way

17

in the course of, because of, because of the, by means of, all sorts of

output the, dubbed the, mastered the, undid the, tugged the, tacked the, fetched the, stitched the

applied the, brewed the, treat the, dread the, create the, agreed the

achieved the, joined the, wet the, hit the, yet the

with whom, with the aim, for the man, for human

he is/has, he is/has not, he will be, he should be, he has been

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## PHRASING BOOK 4

18

### APOSTROPHIED

I am, he is, she is - I'm, he's, she's

we are, you are, they are, there is - we're, you're, they're, there's

who is, how is - who's, how's

is not, was not, are not - isn't, wasn't, aren't

were not, you were not, we were not - weren't, you weren't, we weren't

will not, would not, shall not, should not - won't, wouldn't, shan't, shouldn't

19

cannot, could not - can't, couldn't

do not, did not, doesn't - don't, didn't, doesn't

we do not, we did not - we don't, we didn't

have not, we have not - haven't, we haven't

had not, we had not - hadn't, we hadn't

may not, might not - mayn't, mightn't

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20

I will, he will, she will - I'll, he'll, she'll  
it will, we will, there will - it'll, we'll, there'll

you will, they will who will - you'll, they'll, who'll

I would, he would, she would, we would - I'd, he'd, she'd, we'd

I had, he had, she had, we had - I'd, he'd, she'd, we'd

you would, they would, who would, you had, they had, who had - you'd, they'd, who'd

21

I have, we have, you have, they have - I've, we've, you've, they've

am not, has not, is not, are not, have not - ain't, isn't

that is, what is, what is it, who is it - that's, what's, whatsit, whosit

it is, it has, its, itself - it's

going to, want to - gonna, wanna

do not know, got to - dunno, gotta - you all - ya'll, you's

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